

CHELAN COUNTY COMMISSIONERS  
MINUTES OF JULY 20&21, 2020

**Monday, July 20, 2020**

**9:02:05 A.M. Opening – Pledge of Allegiance**

Chairman England calls the meeting to order. Present for session are Commissioners Bugert and Overbay, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

**Employee Recognition**

Jan Brincat	Sheriff	40 Years of Service
Dan McCue	Sheriff	20 Years of Service
Shannon Gjesdal	Prosecuting Attorney	15 Years of Service

**9:04:00 A.M. Consent Agenda**

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) Jamie Parkins, Public Works, Step Increase
  - b) Tyler Pilgeram, Regional Justice Center, New Hire
  - c) Benchawan Woodworth, Regional Justice Center, Step Increase
  - d) Jacob Smith, Regional Justice Center, Step Increase
  - e) Jeremy Riggan, Regional Justice Center, Step Increase
  - f) Heather Klinginsmith, Regional Justice Center, Longevity Increase
  - g) Tracy S. Brandt, Superior Court, Salary Adjustment
  - h) Lesley A. Allan, Superior Court, Salary Adjustment
  - i) Kristin M. Ferrera, Superior Court, Salary Adjustment
  - j) Travis C. Brandt, Superior Court, Salary Adjustment
  - k) Matt Holland, Natural Resources, Correction
  - l) Zachary Brunner, Sheriff, Step Increase
  - m) Monica Haynes, Sheriff, Step Increase
  - n) Peggy Roberts, Sheriff, Step Increase
  - o) Sara Baumann, Juvenile Detention, Retirement

**9:05:57 A.M. Board Discussion**

- Posting weekly agendas in Spanish
- Grizzly Bear reintroduction
- Resolution RE: Authorizing Assignment of Slide Ridge Communications Facility Lease to RiverCom – RiverCom Director Misty Viebrock and Josh

**9:35:21 A.M. Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

- Resolution #2020-75 RE: Authorizing Assignment of Slide Ridge Communications Facility Lease to RiverCom

9:38:07 A.M. **Continued Board Discussion**

- Surplus Monitor property

9:43:08 A.M. **Recess**

10:01:36 A.M. **Natural Resources Director Mike Kaputa**

10:02:50 A.M. **Executive Session**

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves to move into a 20 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

**Extend Executive Session by 30 minutes – Public Notified**

10:51:03 A.M. **Move back to regular session**

10:51:17 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a 10 minutes Executive Session Pursuant to RCW 42.30.110(b) to consider the selection site or acquisition of real estate by lease or purchase.

11:01:04 A.M. **Move back to regular session**

**Continued Natural Resources Discussion**

1. Landowner Agreement for Squilchuck Section 13 Forest Health Project
2. Agreement with Anchor QEA for East Fork Mission Project NEPA Analysis
3. Meeting with PUD for early action projects

11:12:59 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. Landowner Agreement for Squilchuck Section 13 Forest Health Project  
20200720A5-1
2. Agreement with Anchor QEA for East Fork Mission Project NEPA Analysis  
20200720A5-2

11:13:56 A.M. **County Administrator Cathy Mulhall**

11:14:11 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

11:19:57 A.M. **Move back to regular session**

11:20:07 A.M. **Closed Session**

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves to move into a Close Session pursuant to RCW 42.30.140 (4) to evaluate strategy and/or positions related to collective bargaining negotiations.

11:34:58 A.M. **Move back to regular session**

**Continued Administrative Discussion**

1. Grant funds used to purchase masks for community
2. Update on Meeting with Douglas County regarding CCRJC
3. Administrative Update

11:50:31 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. Execute Agreement with Whitebird Construction for Ohme Gatehouse Project  
20200720A5-3
2. Resolution #2020-76 RE: Cancellation of Warrants Not Presented for Payment within (1) Year of Date of Issue (Auditors)

11:51:09 A.M. **Recess**

2:03:30 P.M. **CCRJC Director Chris Sharp**

- Dashboard Presentation – Nicole Thompson, Business Manager
- Departmental Update

2:34:07 P.M. **Board recesses until Tuesday session.**

**Tuesday, July 21, 2020**

9:00:41 A.M. **Sheriff Brian Burnett**

- Departmental Update

9:35:12 A.M. **Public Works Director Eric Pierson**

**PUBLIC HEARING (Cont. 6/23):** Petition to Vacate an Alley Way in the Plat of No.

Orchard Tracts Petition for by Vicki Martz

Chairman England opens the public hearing. Numerous members of the public are present via zoom. Public Comment period is closed.

9:38:06 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

- Petition to Vacate an Alley Way in the Plat of No. Orchard Tracts Petition by Vicki Martz 20200720V1-1

9:38:37 A.M. **Discussion**

1. Final Order of Vacation of High Mountain Meadow Road for by David and Anna Frostad
2. Intent to Vacate a Portion of Riviera Boulevard Six Foot Walking Easement for by LeRoy Farmer

9:43:23 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. Final Order of Vacation of High Mountain Meadow Road for by David and Anna Frostad 20200720V1-2
2. Intent to Vacate a Portion of Riviera Boulevard Six Foot Walking Easement for by LeRoy Farmer 20200720V1-3

9:44:21 A.M. **Recess**

10:15:08 A.M. **Community Development Director Jim Brown Discussion**

1. Berk Contract Amendment in regard to Short-term Rental Code Development (on-call planning services)
2. Departmental news and updates

10:31:44 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Berk Contract Amendment in regard to Short-term Rental Code Development (on-call planning services) 20200720A5-4

10:35:04 A.M. **Executive Session**

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

10:50:51 A.M. **Move back to regular session**

10:51:08 A.M. **Recess**

10:59:20 A.M. **IT Director Fred Hart**

- Departmental Update

11:13:20 A.M. **Recess**

11:30:57 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a 30 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

12:01:36 P.M. **Move back to regular session**

12:01:56 P.M. **Recess**

5:14:01 P.M. **Executive Session**

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

5:24:57 P.M. **Move back to regular session**

5:26:23 P.M. **Recess**

5:30:41 P.M. **Short Term Rentals Work Session** – Berk Consultant, Lisa Grueter presents proposal. *Numerous members of the public join via zoom.* Consensus of the Board to accept comments starting on August 4, 2020 to the [cd.strcomments@co.chelan.wa.us](mailto:cd.strcomments@co.chelan.wa.us) email address.

7:29:50 P.M. **Adjourn**

Board adjourns until Monday, July 27, 2020.

Weekly Voucher Approval for Payment	20200720B4-1
Current Expense	\$176,749.65
Other Funds	<u>\$2,781,218.07</u>
Total All Funds	\$2,957,967.72

BOARD OF CHELAN COUNTY COMMISSIONERS

DOUG ENGLAND, CHAIRMAN

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CARLYE BAITY, Clerk of the Board